

Notes  
 Olde Ivy Neighborhood Board Meeting  
 January 14, 2015

**Present:** Keiffer Phillips, Joe Winland, Debbie Jankowski, Leslie Maddock, Jerry Crow

Number	Topic
1.	<b>Selection of Board Officers</b> <ul style="list-style-type: none"> <li>• The Board officers were agreed upon: Keiffer Phillips, President; Joe Winland, Vice-President; Leslie Maddock, Secretary; Debbie Jankowski, Member-At-Large</li> </ul>
2.	<b>Treasurer</b> <ul style="list-style-type: none"> <li>• Jerry Crow, who has served as Treasurer of the Neighborhood for many years, announced that he will retire in three months.</li> <li>• Keiffer will attempt to find another interested resident, but we may have to look outside for a professional.</li> </ul>
3.	<b>Irrigation Upgrades</b> <ul style="list-style-type: none"> <li>• Major upgrades to the irrigation system for approximately half of the Neighborhood were successfully completed last year.</li> <li>• Since money is currently available in the operating fund, we have scheduled the second phase of the irrigation upgrade work for completion this March. The last phase of the work is planned for next year.</li> </ul>
4.	<b>Cameras</b> <ul style="list-style-type: none"> <li>• John Benison is exploring costs for installing wireless camera systems at the exterior gates and possibly at the pool and fitness center.</li> <li>• A side benefit of such a system would be Wi-Fi availability at the pool and Clubhouse.</li> </ul>
5.	<b>Insurance</b> <ul style="list-style-type: none"> <li>• Jerry Crow noted that the Neighborhood is underinsured for possible theft of operating and reserve funds.</li> <li>• He will look into expanding insurance coverage.</li> </ul>
6.	<b>Finances</b> <ul style="list-style-type: none"> <li>• Jerry Crow reported that Neighborhood finances are an excellent shape but CMA is still having major problems paying bills correctly and on time.</li> </ul>
7.	<b>Meeting with CMA President</b> <ul style="list-style-type: none"> <li>• At the Board's invitation, Dennis Hoffman of CMA attended the meeting to discuss our major ongoing problems with their Accounting system.</li> <li>• Jerry presented documented examples of instances where bill payments were delayed, duplicated and paid incorrectly.</li> </ul>

	<ul style="list-style-type: none"> <li>Joe Winland provided a spreadsheet documenting problems with the 5% dues increases for Manor owners. The increased amounts that have been mailed to owners are not accurate. (Pat Lacey has already emailed this spreadsheet to Amy Brumelow.)</li> </ul>
8.	<p><b>Maintenance of Gate Access Codes and Fobs</b></p> <ul style="list-style-type: none"> <li>Keiffer asked Dennis for a proposal for CMA to handle the gate access code database and distribution of fobs. (Maintenance and repairs would still be handled by our Infrastructure Committee.)</li> </ul>

Number	Action Items		
	Item	Owner	Due Date
1.	For new vendors, Jerry will ensure that any codes supplied by CMA will be included as part of the submission for payment.	Jerry Crow, Treasurer	As provided
2.	<p>Dennis agreed to the following:</p> <ul style="list-style-type: none"> <li>He will provide definitive information as to how their bill payment system will be changed to ensure timely payment of all Olde Ivy bills.</li> <li>He committed to a seven-day turnaround from email submission date to payment date for all Olde Ivy bills.</li> <li>He will investigate the Manor dues increase problem to determine what happened, what is the magnitude of the problem, and what adjustments need to be made.</li> <li>He will communicate the dues increase information to Joe Winland so the Manor BOD can decide what to do about the problem.</li> <li>CMA will pay any late payment fees incurred because of late or incorrect payments.</li> <li>CMA will acknowledge all emails from Olde Ivy on the day they are received.</li> </ul>	Dennis Hoffman, CMA President	January 21

Next meeting: February 11, 2015 at 7:00 in the Clubhouse