

Notes
 Olde Ivy Neighborhood Board Meeting
 March 11, 2015

Present: Keiffer Phillips, Joe Winland, Laura Dowling, Leslie Maddock

Number	Topic
1.	Minutes of the Previous Meeting <ul style="list-style-type: none"> • The Board voted to approve the minutes as submitted.
2.	New Member <ul style="list-style-type: none"> • The Board welcomed new member Laura Dowling as the representative for the Condos.
3.	Treasurer's Report <ul style="list-style-type: none"> • Jerry Crow reviewed the Treasurer's Report. • Jerry submitted a proposal for Neighborhood Association Cash Management. • Jerry will attend the next meeting, but is retiring after that.
4.	Water Issues <ul style="list-style-type: none"> • Jerry discussed issues around replacement of failing water meters and water meter transmission units (MTUs). The failures are not predictable by building or unit, but it makes sense to schedule repairs for four or five at a time, when possible in order to keep these repairs from costing \$330 to \$400 each. (Apex charges a minimum two-hour repair fee, which could be spread over more than one unit, with planning.) • Jerry summarized the responsibilities for water bill management. The manager must: <ul style="list-style-type: none"> ○ Request final water bill from Apex and then ensure that this amount is collected at closing or lease transfer. Also, this person must follow up with delinquencies. ○ Enroll the new owner or leasee on the following day for a water bill. ○ Pursue water bill delinquencies. ○ Facilitate the meter/MTU repairs. • CMA submitted a proposal for handling water and gate access issues but no decision was reached about how to handle these. <ul style="list-style-type: none"> ○ Gate access devices are handed over at closing or lease signing, but we will still need a way to provide replacements when access devices are lost or they fail.
5.	Goddard School Request for Evacuation Site <ul style="list-style-type: none"> • The Board voted to reject the request to use the Clubhouse for the school's evacuation site in the event of a natural disaster such as an earthquake.

6.	<p>Issues with CMA</p> <ul style="list-style-type: none"> • The Board discussed concerns with CMA's ongoing problems with timely bill paying and accurate accounting functions. We discussed other possible options for these services. • The Board agreed that we need more regular meeting with CMA representatives including Dennis Hoffman, Robyn Hicks and Amy Brumelow in order to monitor their work.
7.	<p>Landscape Issue</p> <ul style="list-style-type: none"> • Keiffer reported that the money for fixing the drainage issue in Ivy Crest Lane has been budgeted for this year. • Valley Crest will replace plantings for unit on English Ivy Court where invasive plants had overtaken the landscaping. • The Board is considering implementing Phase 3 of the irrigation project this year in addition to the already-approved Phase 2, but this project is not yet approved.

Number	Action Items		
	Item	Owner	Resolution
1.	John is investigating proposals for camera systems at all gates.	John Bennison	
2.	Joe will attempt to schedule a meeting with the Board and Dennis Hoffman, Robyn Hicks and Amy Brumelow to clarify their individual responsibilities, scope of work, and specific processes for handling accounting, water billing and gate access procedures to ensure that CMA routinely provides these services in a timely and efficient manner.	Joe Winland	

Number	Completed Items		
	Item	Owner	Resolution
1.			
2.			

Next meeting: April 8, 2015 at 7:00 in the Clubhouse