

Olde Ivy Neighborhood Board Monthly Meeting
September 12, 2017 @7:00pm

In attendance: Frank Watkins, Michael Wiggins, Michael Crowe, Christy Ogletree, Karen Gantt and Jane Beasley.

Approval of Minutes: The NBOD Board approved August minutes by email.

Financial review: All financials reviewed.

CMA overview presented by Jane Beasley, Association Manager:

- **Sidewalk/Curb Project** started on July 10 and is nearing completion. Projected completion date is October 6. Although all areas have been addressed there are five areas that need to be addressed due to significant color contrast and identified areas are to be removed and new concrete poured. Gray Contracting is not to receive final payment until Al Morrison determines work is completed per agreement and standards established.
- **Georgia Power** has been asked to provide information to change out Community Street Lights to LED. Jane advised Georgia Power informed her that Wieland paid for the pole lights. Jane requested proposal from Georgia Power for the replacement of the lanterns and it is expected next month.
- **Jane confirmed with the owner of ALG (Atlanta Landscaping Group)** that they issued and mailed a check for the damage to Beech Haven Gate by their truck/trailer. She is expecting to receive the check the week of September 18th.
- Invoice#10314 was received from ALG. Jane confirmed with them the invoice was for repairs on the sprinkler system from March 2017 until August 2017. NBOD Board has asked Jane to hold the invoice until specific scope of work has been verified.
- **The NBOD Board requested the update to the Community Safety Proposal by August 30.** In addition, areas in the Manor and the Log Cabin entrance were asked to be included in the final draft. The Safety Proposal was submitted to Mike Wiggins, NBOD Infrastructure liaison, prior to due date and copies were emailed to all NBOD Board members for review. NBOD Board was asked to provide a date for presentation by John Bennison in order to finalize the scope of the project before soliciting bids from multiple vendors. The presentation date was not established at the NBOD Board meeting.

A proposal was received and reviewed by the NBOD Board from OLM. The proposal includes the Exterior Landscape Maintenance Bid Package and Monthly Landscape Maintenance Inspection. NBOD Board will further review this proposal and discuss at the next meeting.

- The work on the damaged fence between the Olde Ivy Manors and Vinings 1900 per Jane was to be started the week of 8/7/17. Jane followed up with the manager for 1900 Vinings and confirmed they have a work order in on it but it has not been completed and she will continue to follow up with them until completed.
- Jane presented invoice #5212291 dated 12/21/2016 from Brightview for "mole" eradication (which had not been paid) with written approval by the

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Landscape Committee provided by Brightview. The invoice was approved for payment by the NBOD Board.

- **NBOD Board went into Executive Session** to discuss pertinent matters regarding specific resident problems. Jane was asked to review records regarding a certain serial covenant violator to see if any further letters had been sent since June 1, 2017.
- **Landscape Committee (LC hereafter).** Following the submission of the LC Master Plan at the August NBOD Board meeting, a memorandum from the NBOD Board was submitted to the LC. Nancy Howell and Eric Brannen appeared to ask questions regarding the NBOD'S memorandum. The NBOD Board answered questions from them and will schedule a meeting with the LC for further review. Jane has asked the LC to provide additional information regarding a LC proposal for replacement of the neighborhood irrigation system. Information sought is: Who it is from and what is the scope of the work?
- **Jane to provide an EXCEL copy of our budget** for us to distribute to the subcommittees for development of the 2018 budget. Jane had been previously requested to provide John Bennison appropriate invoices for work completed in 2017 which would be applicable to apply against the reserve. The Reserve Budget has not been updated since 2016. Michael Crowe was asked to work with John Bennison regarding the 2017 Reserve update.
- **Master water meter reading equipment** which communicates to APEX, our Community Billing Company, was being investigated by Jane Beasley upon notification from APEX. Jane was asked by the NBOD Board to provide the current contract with APEX to determine responsibility for the equipment. At the request of the NBOD Board, John Bennison was asked to trouble shoot the master meter communication equipment which interfaces with Apex for water billing. After the initial review, it was determined that a phone line servicing the clubhouse phones, pool 911 phone and Beech Haven Gates were experiencing an outage after the recent weather experienced. At the time of the Board Meeting Windstream the provider of the phone lines was notified. At that time it was determined that further trouble shooting of the master meter communication equipment could not be completed until service was restored. Jane was asked to send out an email blast to residents and place signs on the entrance gates to the pool area that the pool was closed with the loss of the pool 911 phone line.
- **Current pool contract** to be terminated as of October 1, 2017. A new interim contract is to be established with the United Pool Company from October 1, 2017 - December 31, 2017. In addition, requests for bids have been initiated for the period of January 1, 2018-December 31, 2018.
- The repair to the line in the pump room was completed, ground wires clipped at the ceiling height and the sheetrock will now be repaired now that the other repair has been completed.
- **Next NBOD Board Meeting Tuesday, October 11 at 7:00pm**

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